

Position: Bilingual Case Worker

Vacancies: 1

Salary: \$45,000 - \$50,000

Closing Date: 03/01/21

Progressive Life Center provides an array of community-based services to adjudicated youth and their families within the Washington, D.C.; Baltimore, MD; Prince George's County, MD; Philadelphia, PA; and Newark, DE areas. PLC's focus is meeting the mental health needs from a cultural and spiritual based approach to help individuals and families recognize and maximize their inner resources, strengths and abilities, enhance their relationships, and function harmoniously in the broader environment. The position is located in Kensington, MD.

Program Summary

The Family Preservation program minimizes the risk of children being removed from their family and home. Intensive, in-home services are provided to build upon existing family strengths, minimize family crisis, stabilize the family unit, and keep the family intact. Bilingual Case Workers work up close and personal with families to identify strengths and needs, and develop plans of care specifically tailored for the family. Families are involved in all aspects of treatment and intervention.

Position Description

The Bilingual Case Worker position requires the incumbent to provide relevant family strengthening and referral services to program participants.

The incumbent will be responsible for co-facilitating family strengthening sessions; provide family and individual counseling; assist clients in identification and coordination of utilization of appropriate community resources; attends weekly supervision, attends and participates in interdisciplinary team meetings, develops service plans, progress reports, termination summaries, and follow-up evaluations, maintains up-to-date and confidential documentation of client contact and case progress, coordinates and communicates regularly with referral source as well as PLC members, attends scheduled meetings and training consistently and promptly.

Qualifications

- ◆ Bachelor's degree in Social Work from an accredited college or university.
- ◆ Two (2) years child welfare experience.
- ◆ Proficiency in oral and written communication.
- ◆ Bilingual in English/Spanish is desirable.
- ◆ Skills in formulating diagnostic statements, treatment plans, and permanency plans.
- ◆ Proficiency in MS Office Suite.
- ◆ Owner of reliable vehicle.
- ◆ Certificate in NTU Service Delivery Model within one (1) year of hire.

Environmental/Working Conditions:

- Normal office environment or residential facility, but also may travel locally to visit clients within their homes, meet with service providers, and/or attend meetings:
 - Schools, hospitals, mental health clinics, private practices, prisons, corporations, and numerous public and private agencies.
- Specialize in one or more of over 40 practice areas – including Disaster Relief, Child Welfare Services, and Homeless Family Assistance, among many others.

Physical Demands:

Physical Demands (Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions).

- Ability to remain in a stationary position 50% of the time.
- Ability to occasionally move about inside the office to access file cabinets, office machinery, etc.
- Ability to operate a computer and other office productivity machinery (i.e., a calculator, copy machine, mobile device and computer printer); Manual dexterity needed for using a mobile device, calculator and computer keyboard.
- Ability to position self to stoop, kneel, crouch, or crawl.
- Ability to navigate stairwells.
- Ability to frequently communicate with employees/customers/clients; and must be able to exchange accurate information by perceiving the nature of sound, near and far vision, depth perception, providing oral and written information.
- Ability to detect funnel clouds from long distances.
- Ability to frequently move files weighing up to 20 pounds throughout the office space.
- Ability to participate in fire drills or other drills during an emergency situation.
- Ability to be available on call and often respond to situations during off hours which can disrupt normal sleep patterns and cause fatigue.
- Ability to be able to physically restrain children when required and protect him/her in physically confrontational situations.
- Ability to face a significant amount of emotional stress which can cause related physical stress on muscles as well as other physical symptoms such as headaches and fatigue.
- In cases of child relocation, the incumbent may be required to assist the child by carrying belongings and must often lift, carry and/or comfort small children.

***FORWARD LETTER OF INTEREST AND RESUME TO THE: H.R. Department.
Equal Opportunity Employer***

PLC is an equal opportunity employer. PLC does not discriminate in employment on account of race, sex, color, religion, sexual orientation, national origin, citizenship, mental disability, or military status.